



# HAWALDAR & ASSOCIATES

## CHARTERED ACCOUNTANTS

www.hnafirm.com

### VACANCY FOR PAID ASSISTANTS CA/SEMI-QUALIFIED CA/CA ARTICLE ASSISTANTS & PAID ASSISTANTS

We, **Hawaldar & Associates**, Chartered Accountants, located in Hyderabad, are looking for Chartered Accountants, Semi-Qualified Chartered Accountants, Article Assistants & Paid Assistants with expertise in Accounting, Auditing ( Internal and Statutory ) Income Tax, GST, Company Secretarial work, ESI / PF Income Tax Appeals and handling income tax orders.

#### **Basic Requirement:**

The Candidates should possess good communication skills and have working knowledge in MS Office, Tally, GST and Income Tax.

#### **Key Responsibilities:**

- Representing clients in income tax appellate proceedings.
- Preparing, reviewing, and filing submissions for assessments and appeals.
- Interpreting complex tax regulations and providing expert guidance.
- Managing compliance with statutory notices and orders.
- Collaborating on complex tax matters and strategic tax planning.

#### **Candidate Profile:**

- Qualified or semi-qualified CA with a focus on income tax matters.
- Proficient in drafting and presenting appeals and responses.
- Thorough knowledge of Income Tax laws and procedures.
- Strong analytical and communication skills.
- Familiarity with tax and accounting software, as well as MS Office tools.

#### **What We Offer:**

- Competitive remuneration.
- Diverse exposure across a range of professional assignments.
- Opportunities for continuous learning and career development.

Interested candidates can send their resume through

**Email: [cahawaldar@gmail.com](mailto:cahawaldar@gmail.com)**

**Call : 9885488741**

Date: 25-02-2025

Place: Hyderabad

**For Hawaldar & Associates  
Chartered Accountants  
FRN: 001105S**

**Partner  
C.H. Tabrezulla Khan  
M.No. 228425**

