

Date: 27/03/2026

To,  
The Secretary,  
The Institute Of Chartered Accountants of India,  
Hyderabad Branch Office of SIRC,  
11-5-398/C, Near Niloufer Hospital  
Red Hills, Lakdikapul,  
Hyderabad, Telangana-500004

**Sub: Vacancy for Article Assistants**

Dear Sir/Madam,

We are seeking **Article Assistants**, who have completed either completed both groups of CA Inter, possessing strong analytical and problem-solving skills, along with excellent communication and interpersonal abilities to effectively work in a team environment to meet deadlines, and maintain a high level of integrity, professionalism, and attention to details.

**Responsibilities include**

- Participate in audit engagements, including planning and reporting phases.
- Assist in statutory audit, internal audits, and other audit engagements.
- File monthly, quarterly, half yearly, and annual income tax, TDS, and GST returns.
- Handle company incorporation and ROC tasks.

Interested candidates can mail us their Resume at [adhyd@sbassociates.co.in](mailto:adhyd@sbassociates.co.in) or contact on 040-40075150/51/52 or +91-9230969494

Thanking You,

For S.Bhalotia & Associates  
(Chartered Accountants)

Binod Kumar Sahoo  
Partner

