



**Date:** \_03\_ / \_03\_ / 2026

**To,**

The Chairman  
Hyderabad Branch of SIRC of ICAI  
ICAI Bhawan,  
11-5-398/C, Red Hills,  
Hyderabad – 500004.

**Dear Sir/Madam,**

**Subject: Vacancies for Article Assistants & CA-Intermediate Qualified Paid Assistants**

We are pleased to inform you that **M/s. SURAVARAM & ASSOCIATES**, Chartered Accountants, Hyderabad, is looking to expand its team. We request you to kindly display the following vacancy notification on the Notice Board of the ICAI Hyderabad Branch.

**1. Article Assistant Vacancies**

We invite applications from **eligible CA students** for Articleship. Students will gain hands-on exposure in:

**Stipend**

- ₹11,000 per month – First Year
- ₹12,000 per month – Second Year

**Work Exposure**

Students will gain practical exposure in:

- Income-tax Compliance & Assessments
- GST Monthly Returns, Annual Returns & Departmental Representation
- Accounting & Finalisation
- TDS, Professional Tax & Other Statutory Compliance
- Company Law Filings
- Preparation of Financial Statements from Tally
- Support in Appeals, Draftings & Certifications

We provide a **good learning environment**, structured training, and exposure to diverse practical work.



**SURAVARAM & ASSOCIATES**  
Chartered Accountants

www.suravaramassociates.icaai.org.in  
mail.rbr@icaai.org; mail.rbr@gmail.com  
+91 94400 50047; +91 402776 5955

## 2. Paid Assistant Vacancies (CA Inter Passed Candidates)

We are also hiring **CA-Intermediate cleared candidates** for full-time positions.

### Salary

- **Minimum ₹20,000 per month**
- **Higher salary for deserving and experienced candidates**

### Work Exposure

Paid Assistants will work closely on:

- GST & Income-tax Return Filings
- Preparation of Computations, Financials & Working Papers
- Departmental Replies & Drafting Work
- Audits & Related Compliance Assignments
- Practical handling of Tally, Excel, and Online Statutory Portals

### Firm Location

124/RT, First Floor, Water Tank Lane, Prakash Nagar, Begumpet, Hyderabad, TS, PIN: 500016.

### How to Apply

Interested candidates may send their updated resume to:

 [ca.client@gmail.com](mailto:ca.client@gmail.com)

 Contact: **9440050047**

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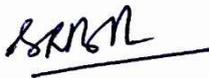
We request the Hyderabad Branch of ICAI to kindly display this notice on the Articles/Placement notice board for the benefit of aspiring candidates.

Thanking you,

**Yours sincerely,**

**For SURAVARAM & ASSOCIATES**

Chartered Accountants



CA R B REDDY

M.No.211395

Partner