

Vacancies for Article Assistants and Paid Assistants

We invite applications from **CA & CMA students** seeking to enroll as **Article Assistants**, as well as from candidates interested in positions as **Paid Assistants**.

Eligibility:

- Strong communication skills
- Working knowledge of **MS Office, Tally**, and related applications

Stipend for Article Assistants:

- First Year of Training : ₹ **16,000/- per month**
- Second Year of Training : ₹ **19,000/- per month**

Areas of Exposure:

- Direct Taxes – Income Tax Return Filing, Tax Planning, Scrutiny Assessments, Appeals and related compliances.
- Tax Deducted at Source (TDS) compliances.
- GST – Return Filing, Departmental Representations and Appeals and other compliances.
- Audit Assignments – Statutory Audits, Tax Audits and Internal Audits.
- Drafting of deeds, agreements and other legal documents.
- Accounting, bookkeeping and other professional assignments handled by a CA firm.

Interested candidates may forward their resumes to:

Email: govindkiran@yahoo.com / guptaandkiran@gmail.com

For **GUPTA & KIRAN**
Chartered Accountants

Sd/-