



Inviting Applications from Article Assistants

20.05. 2024

To,

The Secretary,

Institute of Chartered Accountants of India,

Hyderabad Branch Office of SIRC,

11-5-398/C, Near Niloufer Hospital,

Red Hills, Lakdikapul,

Hyderabad, Telanagana – 5000004

Subject: Vacancy for Articled Assistants

Dear Sir/Madam,

We're seeking **5 Articled Assistants**, who have completed either completed one or both groups of CA Inter, possessing strong analytical and problem-solving skills, along with excellent communication and interpersonal abilities to effectively work in a team environment to meet deadlines, and maintain a high level of integrity, professionalism, and attention to detail.

Responsibilities include

- Participate in audit engagements, including planning and reporting phases.
- Assist in statutory audits, internal audits, and other audit engagements.
- Aid in the preparation of financial statements, reports, and supporting schedules.
- File monthly, quarterly, half-yearly, and annual income tax, TDS, and GST returns.
- Handle company incorporation and ROC tasks.

Interested candidates, please email your resumes hrhyd@sbassociates.co.in. Or contact Deepak Agarwal (HR + 91- 9034215316)

Thanking You,

For S. Bhalotia Associates

(Chartered Accountants)

Binod Kumar Sahoo

